

MAHONE BAY FOUNDERS SOCIETY

Annual General Meeting 2018-2019

Tuesday, June 11, 2019 at 7:00 p.m.
Mahone Bay Centre
Hennigar Room

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**MAHONE BAY FOUNDERS SOCIETY
2018-2019 Annual General Meeting**

AGENDA

1. Approval of the Agenda
2. Approval of the Minutes of 2017-2018 AGM Tuesday June 12, 2018 (circulated)
3. Business Arising from Minutes
4. Board's Annual Report - Anne Palfreyman
5. 2018-2019 Financial Review Letter from Jan Kaye (page 12) - Liz Ross
 - 5.1 Appointment to Review Finances of 2019-2020
6. Financial Statements for 2018-2019 - Liz Ross
 - 6.1 Motion to Approve Financial Statements as presented
7. Presentation of Operating Budget for 2019-2020 - Liz Ross
8. Manager and Curator Report - Lyne Allain
9. Committee Reports
 - 9.1 Buildings and Grounds
 - 9.2 Committee Report Questions
10. Report of the Nominating Committee
11. New Business
 1. Information Items. Upcoming Events
 - 1.1 Home & Garden Tour 2019
12. Adjournment

MAHONE BAY FOUNDERS SOCIETY
2018 Annual General Meeting - Minutes
Tuesday, June 12, 2018 at 7:00 p.m. Mahone Bay Centre

Set-up: Anne Palfreyman (Chair), Lyne Allain (Manager/Curator), Jen Scott (Secretary), Bill DeGrace. Anne Ruel

Board members present: Anne Palfreyman (Chair), Jen Scott (Secretary), Bill DeGrace, Anne Ruel, Kody Dagley, Michael O'Connor, Gary Silliker

Regrets: Denise Perry, Annette St. Onge (Financial Inspector), Sandra Racine (Guest Speaker)

Anne Palfreyman called the meeting to order with a welcome to the members, a preamble of the evening's schedule.

Kody introduced the award presentation of the Dr. Phyllis R. Blakeley Award for Archival Excellence by the Council of Nova Scotia Archives to The Mahone Bay Museum for the work done by John Bell and Lyne Allain for the 1000s of photos that have been accessioned and archived this winter. Award presented by Michael O'Connor.

Anne Palfreyman invited the AGM attendees to join the board for a reception after the meeting in the kitchen and also we would show the oral history video featuring Sandra Racine's demonstration and explanation of basket making. We also showed the oral history video with Cecil Heisler.

Anne Palfreyman called the meeting to order.

1. Approval of the Agenda

It was moved and seconded (Bill DeGrace, Ange Phillips) that the agenda is approved. All in favour, Carried

2. Approval of minutes of last year's AGM of June 13, 2017.

It was moved and seconded (Gary Silliker, Kody Dagley) that the minutes of last year's AGM of June 13th are approved as circulated.

3. Business Arising from Minutes (none)

4. Report of the chair (Attached)

Anne Palfreyman gave a summary of the purpose and mission of our Museum, We had a slide show tour of the museum and its exhibits such as The Great War by Gary Silliker, the Legion and Karen Pinsent, the place for the future Mi'kmaq exhibit, boatbuilding with Peter Redden and John Taylor and the children's activity areas.

2018 Annual General Meeting – Minutes Continued

The Report commended Lyne Allain for all the activities undertaken to change and improve the exhibits and the hard work that John Perry has put in freshening the paint work. A slide showed the new archival shelving in the Research Room where our photos and documents are properly archived. Anne reported a successful year with 6700 visitors. The museum now offers a new level of service with accessible archives as well as children's programs for schools. The museum stayed open in September and October in 2017 hosted by volunteers. In reviewing of our fundraising events, Anne thanked Sherry Hobson for dedication to the children's Gingerbread event, Karen Pinsent for arranging the gourmet picnic and The Home and Garden Tour, Anne Ruel the Granny's Attic, David Davenne for hosting the Heritage Dinner and also the 4 levels of government for grants and sponsorship. Also a thank you was extended to the many hard working members of the society/volunteers and also the school children who get involved with the heritage fair projects.

5. 2017-2018 Financial Review and Appointment of Financial Inspector for 2018-19 (attached)

Kirsty Cousins from 'In Balance Bookkeeping' gave the report. It was moved and seconded that we approve the Financial Statement as presented (Kirsty Cousins, Jeff Phillips). Thank you to Annette St Onge who cannot commit to being the Financial Inspector next year.

Darryl Hayley pointed out that we should have a professional auditor. In an ensuing discussion Deborah Trask said she believes the requirement for an audit is in the Societies Act, and does not need to be done by a professional auditor as Darryl mentioned. This will be clarified when it is reported back to the Treasurer and the Board.

6. Financial Statement for 2017-18 (attached)

Accounts reported to be in good order by Annette St Onge.

It was moved (Michael O'Connor) we approve the financial statement as presented. All in Favour, Carried.

7. Manager's Report (attached)

Lyne gave a slide show summary of kids activities made possible by the 150 Forward Fund (for Canada's 150th) for Canada Day Weekend and the Heritage Boatyard co-op weekend and Scarecrow Festival. The 150 forward fund also made our oral history project possible. She mentioned the popularity of the growing Lego town of Mahone Bay. We published the ship database as provided by John Taylor as well as a new self-guided walking tour on ship-building as well as an updated self-guided Architecture Tour. The Heritage Fair student project on the subject of the Halifax explosion was put on display as well as the and our temporary fiddle exhibit by Gail Madigan. Lyne commended the efforts of the summer students and the

2018 Annual General Meeting – Minutes continued

projects they have worked on. We have seen an increase in visitors but also visitors who stay longer. We had an excellent team of students last summer as well as this year. The museum has been open for 17 days and we have already had 378 visitors.

9. Committee Reports (attached)

9.1. Financial Committee (Denise Perry)

9.2 Communication (Denise Perry)

9.3 Human Resources (Anne Palfreyman)

9.4 Buildings and Grounds (Gary Silliker)

9.5 Volunteers (Anne Palfreyman)

9.6 Fundraising (Report of the Board)

9.6.1 Home & GArden

9.8 Exhibits (Lyne Allain)

9.9 Accessions (Lyne Allain)

Adding The Heriage Advisory Committee Report.

10. Report of the Nominating Committee Michael O'Connor was moved to accept the report and seconded (Deborah Trask).

Michael O'Connor moved that Anne Palfreyman be appointed as Chair of The Founders Society. Bill DeGrace seconded. All in favour. Carried.

Michael welcomed the new board member Ange Phillips as secretary. The board members are Michael O'Connor, Denise Perry, Ange Philips, Anne Palfreyman, Bill DeGrace, Anne Ruel, Kody Dagley, Gary Silliker and Jen Scott. Motion to accept Sherry Hopson second Jeff Phillips – all in favour.

Bill Degrace proposed a change to a section of the bylaw to do with board committees. The change provides board committees for which we want to introduce flexibility to allow the Manager/Curator to bring in the expertise that she needs. The Proposal is a change to article 58 that committee members should be directors, employees or members so that we have board oversight but more flexibility (32f insists on board oversight) .We want to be able to establish committees within 60 days of introduction of the board and establish any ad hoc committees. 59 will not change,

It was moved (Bill DeGrace , Michael O'Connor) . All in favour, Carried.

MOTION: It was MOVED by Bill DeGrace, SECONDED by Michael O'Connor , that the By-laws of the Mahone Bay Founders Society with respect to **Board Committees** be amended by:

2018 Annual General Meeting – Minutes continued

(I) STRIKING Article 58, being:

[58. With the exception of the Exhibits and Accessions Committee, every Committee Chair shall be a Director of the Board. Committee members shall be Directors or members of the Society. The Chair of the Exhibits and Accessions Committee will be the Manager/Curator. In the absence of the Manager/Curator, the Exhibits and Accessions Committees shall be chaired by a member of the Board;]

(II) ADDING in place of Article 58 as described in item (I) the following words:

[58. Committee members shall be Directors, members, or employees of the Society.]

(III) STRIKING Article 61, being:

[61. Annually, the Board shall establish Committees to make recommendations and report to the Board on the following matters:

- (a) Finance
- (b) Fundraising
- (c) Human Resources
- (d) Membership
- (e) Exhibits
- (f) Accessions
- (g) Communications, Marketing and Publicity
- (h) Volunteer Services
- (i) Retail
- (j) Policies and Procedures
- (k) Buildings and Grounds]

(IV) ADDING in place of Article 61 as described in item (III) the following words:

[61. Within sixty days of their election at the annual general meeting, the Directors shall establish Committees as required to fulfill the Objectives of the Society. Such Committees shall make recommendations and report to the Board on matters which may include, but are not limited to:

- (a) Finance
- (b) Fundraising
- (c) Human Resources including Occupational Health and Safety
- (d) Membership
- (e) Exhibits
- (f) Accessions
- (g) Communications, Marketing and Publicity
- (h) Volunteer Services
- (i) Retail
- (j) Policies and Procedures
- (k) Buildings and Grounds.

2018 Annual General Meeting – Minutes continued

(V) STRIKING Article 62, being:

[62. From time to time, the Board may establish ad-hoc Committees to make recommendations to the Board;]

(VI) ADDING in place of Article 62 as described in item (V) the following words:

[62. During the course of the year in which Directors have been elected, they may establish *ad hoc* committees to make recommendations on any matters not addressed in the committee structure as provided for under Article 61 of these By-laws.]

MOTION *CARRIED*

New Business: Request for a new member of the Heritage Advisory Committee:

Anne finished with a pitch for the Home and Garden Tour, with a new tasting feature that will take place in July 7, 8. Call for volunteers.

Also, the raffle for the Gourmet Picnic at Cape House Vineyard fundraiser.

“Motion to recognize Lyne Allan’s efforts by Darryl Hayley” all in favour!

Adjournment: motioned by Anne Palfreyman seconded Gary Silliker at about

8:10p.m

Mahone Bay Founders Society

Report of the Board to the AGM June 11, 2019

Submitted by: Anne Palfreyman, Chair of Mahone Bay Founders Society

The Mahone Bay Founders Society's main function is operating the Mahone Bay Museum. The Mission of the museum is this: The Mahone Bay Museum serves and engages residents and visitors through the preservation, interpretation and celebration of our local history and culture. This report is on how the Founders Society achieved this mission during the past year. Each of our committee chairs has provided a year-end report of their activities, which have been available online and tonight copies are available at the door.

The Museum continues to thrive under the capable management of Lyne Allain, Manager and Curator of the museum. We invite everyone to visit and see the new look of the exhibit areas and especially the research room upstairs. Lyne Allain, with a professional approach has identified the areas of collection management and exhibits needing change to meet museum standards and bring service to our residents and visitors. Lyne has achieved many of her goals. . Lyne manages the museum's website making it interactive and informative and brings revenue through on-line payments for event tickets, donations and campaigns. Lyne has built our public relations presence and developed the Museum's Facebook page attracting many followers and posting archival photos from our collection. People really enjoy them. It means that viewers are aware of the promotions for our activities and events. Lyne in August reported organizing a meeting with meetings Mi'kmaq elders and formed a Mi'kmaq Exhibit sub-committee to continue the work on a permanent exhibit for the museum. She has met the developers of a website, Historic Nova Scotia as they seek new project partners to tell the stories of the areas of the province. In November, DHCP or Documentary Heritage Communities Program invited Lyne to Ottawa to present regarding archival work she has done in the winter at the Mahone Bay Museum. This work was funded through Libraries and Archives Canada through a DHCP grant. It was an honour for Lyne to represent us in Ottawa. Last June, Lyne participated in Mahone Bay Welcome training through the MBACC. Lyne is reaching out taking part in South Curators Group, CMAP evaluation planning with ANSM and Heritage Trust of Nova Scotia.

We thank Gary Silliker and Michael O'Connor for continuing to look after the grounds and the buildings. We thank Jenny Sandison for the garden plan for the front of the museum, adding an attractive and inviting streetscape. Michael O'Connor has taken great care of the grounds.

The museum looks good, feels good and provides a public space for visitors and residents. Last year we had 6,530 visitors. There are activities always available for the children so they can to have fun in a museum and learn. We acknowledge all the efforts of the summer student staff under Lyne's direction to give our visitors a good experience when they visited.

Lyne continued the plan to keep the museum open 5 days a week in the September and October. Volunteers are scheduled to host for 3 hours shifts and visitors have a chance to meet local people. Many of our hosts are very knowledgeable about our history and visitors benefit from the opportunity to talk to someone local. We are also open for Scarecrow and Father Christmas offering children's activities and seasonal exhibits, particularly

appreciated by families. A great deal of thanks goes to our volunteer hosts for this work at the museum.

This past year, our fundraising events and campaigns continued to be successful and reached our targets in our budget and we depend on the support of our members, volunteers and supporters who attend events. Last year's Heritage Award Dinner, Our Best To You Food Sale, The Home & Garden Tour and Granny's Attic Yard Sale proved to be popular attractions and were well attended. The museum hosts Gingerbread Decorating and Charlie Brown Christmas at the Mahone Bay Centre during the Father Christmas Festival. We thank Sherry Hobson for her long-standing commitment to this important children's event. We would like to thank Karen Pinsent for leading the Mahone Bay Home & Garden Tour and for organizing the summer raffle - Gourmet Picnic for 4 at Capehouse Vineyard. Karen raised funds for the museum through sponsorship support for the Home & Garden Tour. As well, we appreciate the generous support of the property owners in the 2018 show, Jackie and Jon Shadford, Jennifer and Scott Green, Sherry and Dave Nice, Martha MacDonald and Doug Matthews and Charlotte and Brian Malone. Also, we thank Anne Ruel for organizing Granny's Attic Yard Sale. Also, both the Membership and the Friends of the Museum campaigns brought in well-needed funding for the finances and getting the bills paid so the Society can operate of the museum. Another important and growing fund comes from the donation box at the museum as our visitors show appreciation for the quality of their visit.

These events engage the community by celebrating our local history and culture. At the same time the funding generated by the programs and events support the museum and help to keep the museum doors open.

We thank the current board members from last year are willing to continue serving this year and we look forward to some new members to share the responsibilities of operating the museum. Denise Perry retired from the board in July 2018. She served for 5 consecutive years joining in 2013-14 and she was very successful managing the Friends and Members Campaign. Denise supported and encouraged our managers to deal with the challenges of grant writing and staff and museum management. We sincerely thank her for her work as Treasurer.

We also thank our retiring board members. Jen Scott served for 2 years and created beautiful newsletters for us. Ange Phillips joined us in 2018 and served on the executive as secretary. We valued Ange's skills at data base management as we faced the challenge of change. Also Ange created a most valuable pamphlet that will help us promote the Mahone Bay Museum. Ange brought clarity to executive meetings and we valued her input. Also retiring this year is Bill DeGrace. who served 5 consecutive years joining in 2014-15. We thank Bill for many things, particularly acting as host for the awards presentations at The Heritage Awards Dinners. Bill wrote architectural descriptions for our Home Tour booklet. Bill will continue to develop our Policies and Procedures on the committee attached to the board. This is a major contribution to the society and we thank him enormously for agreeing to continue this service. We thank our retiring board members who are willing to continue as volunteers and /or serve on committees of the board.

We have a good relationship with the Town and we thank our Mayor Dave Devenne for his wonderful energy hosting the Heritage Awards Dinner. We also work with Bayview

Community School inviting students to show the Heritage Fair Projects through the summer at the museum. We acknowledge the support of the 4 levels of government, municipal, district, provincial and federal for their support through grants, and sponsorship programs.

This year is the 40th year for the Mahone Bay Founders Society established in 1979. We honour the Founding members of the society- and I record the following that are listed on the plaque at the museum: Hilda Bourgoyne, Frank and Shirley Bourgoyne, Ernestine & Edward Cochran, Maxime & Bruce Cochran, Robert Cox, Isobel Crossland, Beverly and William Dye, Kay and John Gascoigne, William Hayes, Marion and Alan Langille, Audrey & Philip Lohnes, Elizabeth and Myrnah MacDonald, Barbara & Eric Miller, Marilyn and Dale Millet, Phyllis & Ernest Nauss, Lila & Michael O'Connor, Cathie Slauenwhite Nowe, Arlene Smeltzer, Philip Smeltzer, Gordon Stewart & Carolyn Davis Stewart, Jacqueline Whynot & Herlan Whynot Elizabeth and Earl Wood, Deidre & Don Larson.

As chair, being involved with the work of the museum is very interesting. I sense many people have the interest in history judging from the popularity of the social media posts of the photo collection. We would welcome people who like what they see about the museum to step up, become involved and volunteer for a position on the board, join a committee, and help do the work of the museum. If you are interested in serving, talk with our current board members for details how you can become involved.

As the museum evolves and progresses we hope you will renew your membership, be a visitor, a volunteer or a supporter. Thanks to the Society members and volunteers for their dedication and hard work to keep the museum operating.

Anne Palfreyman

On behalf of the Board of the Mahone Bay Founders Society

SBD

SMALL BUSINESS DEVELOPMENT
ACCOUNTING SERVICE

P.O. BOX 497
MAHONE BAY, NS B0J2E0
(902) 624-0283

JUNE 3, 2019

MAHONE BAY FOUNDERS SOCIETY
P. O. BOX 583
MAHONE BAY, NOVA SCOTIA
B0J 2E0

THIS LETTER IS TO CONFIRM THAT I HAVE DONE A
REVIEW OF THE BALANCE SHEET ITEMS ON THE FINANCIAL
STATEMENTS OF THE MAHONE BAY FOUNDERS SOCIETY.

I HAVE TAKEN THE INFORMATION GIVEN TO ME BY THE
BOOKKEEPER AND CONFIRMED BALANCES, CLEARED O/S
ITEMS TO SUBSEQUENT DEPOSITS AND BANK STATEMENTS AS
WELL AS VARIFIED BALANCES TO BACK UP PAPER WORK.

THE BOOKS ARE BEING DONE TO MEET STANDARD
ACCOUNTING PROCEDURES WITH GOOD DETAIL ON THE G/L
PRINT OUT. THIS IS NOT AN AUDIT NOR A NOTICE TO READER.

A handwritten signature in cursive script, appearing to read "Jan Kays", written over a horizontal line.

MAHONE BAY FOUNDERS SOCIETY
FINANCIAL STATEMENTS
(INCORPORATED UNDER THE SOCIETIES ACT OF NOVA SCOTIA)

UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019

MAHONE BAY, NOVA SCOTIA

UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019

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THE MAHONE BAY FOUNDERS SOCIETY
BALANCE SHEET AS AT MARCH 31, 2019
(WITH COMPARATIVE FIGURES FOR 2018)

ASSETS	2019	2018
Current Assets		
Petty Cash Museum Office	\$100	\$300
Petty Cash Retail	\$100	\$200
Deposit in Transit A/C	\$0	\$8,543
BMO - Main Account	\$8,263	\$8,216
PayPal Account	\$528	\$41
Term Deposits (Note 1)	\$17,036	\$16,916
Receivable Other	\$7,789	\$75
Receivable HST Rebate	\$709	\$657
Inventory	\$4,950	\$5,004
Accrued Income and Interest	\$68	\$2,804
Prepaid Expenses	\$62	\$669
Endowment Fund	\$1,000	\$1,000
Total Current Assets	\$40,605	\$44,425
Capital Assets		
Computer	\$903	\$903
Accum. Depreciation Computer (Note 2)	-\$868	-\$839
Oil tank	\$1,676	\$1,676
Accum. Depreciation Oil tank (Note 3)	-\$1,182	-\$1,058
Land and Building	\$105,550	\$105,550
Artifacts	\$13,187	\$13,187
Total Capital Assets	\$119,267	\$119,419
TOTAL ASSETS	\$159,871	\$163,844
LIABILITIES		
Current Liabilities		
CPP Payable	\$0	\$0
EI Payable	\$0	\$0
IncomeTax Payable	\$0	\$0
Accounts Payable (Note 4)	\$1,333	\$158
Deferred Revenue (Note 6)	\$5,250	\$3,718
Total Current Liabilities	\$6,583	\$3,875
Equity		
Appropriation of funds - Building Maintenance	\$10,621	\$10,621
Retained Earnings	\$146,608	\$148,737
Surplus/Deficit	-\$3,941	\$611
Total Equity	\$153,288	\$159,969
TOTAL LIABILITIES & EQUITY	\$159,871	\$163,844

Chair: Chane Pa Greyman
Date: June 9, 2019

Treasurer: Elizabeth Ross

THE MAHONE BAY FOUNDERS SOCIETY
STATEMENT OF INCOME & EXPENSES for Year End March 31st 2019
(WITH COMPARATIVE FIGURES FOR 2018)

REVENUE	2019	2018	
Public Donations (general purpose)	\$10,555	\$13,514	
Fund Raising	\$27,667	\$27,023	B
Grant-CMAP	\$17,966	\$17,966	
Grant - Municipal (utilities & taxes)	\$7,789	\$7,833	
Grant - Provincial Employment	\$4,337	\$8,673	
Grant - Federal Employment	\$17,206	\$16,486	
Interest Income	\$123	\$162	
Membership Dues	\$1,660	\$2,220	
Archive Grant	\$19,318	\$18,268	
SDI Grant		\$0	
Total Income	\$106,621	\$112,145	
 EXPENSES			SCH
Founders Museum	\$77,314	\$76,145	A
Fund Raising Activities	\$8,593	\$9,268	B
Occupancy Costs	\$17,071	\$16,650	C
Administration	\$7,584	\$6,972	D
	\$110,561	\$109,034	
 SURPLUS (DEFICIT)	 -\$3,941	 \$3,111	
Less appropriated funds - BLDG Maint	\$0	\$2,500	
C/F to Retained Earnings	<u><u>-\$3,941</u></u>	<u><u>\$611</u></u>	

THE MAHONE BAY FOUNDERS SOCIETY
SCHEDULE OF REVENUE AND EXPENSES YR End March 31st 2019
(WITH COMPARATIVE FIGURES FOR 2018)

Founders Museum - Schedule A

	2019	2018
Manager	\$37,856.00	\$35,204.00
Student Assistant	\$27,618.40	\$29,702.40
CPP Expense	\$2,584.55	\$2,317.54
EI Expenses	\$1,512.33	\$1,485.39
Membership Expenses	\$0.00	\$0.00
Zwicker Fund Expenses	\$306.38	\$179.51
Exhibits	\$1,321.97	\$1,094.64
Archive Grant Expenses	\$6,003.47	\$6,161.52
SDI Expenses	\$110.65	\$0.00
Total	\$77,313.75	\$76,145.00

Fund Raising Activities - Schedule B

	2019	2019	2018	2018
	Revenue	Expenses	Revenue	Expenses
Our Best To You	\$1,727.00	\$125.00	\$2,000.75	\$125.00
Friends Campaign *	\$0.00	\$226.85	\$0.00	\$101.81
Membership Drive *	\$0.00	\$104.00	\$0.00	\$109.65
Grannies Attic	\$5,492.30	\$0.00	\$4,813.00	\$100.00
Childrens Programs	\$1,010.20	\$1,276.64	\$1,527.15	\$1,517.49
Home and Garden	\$10,235.80	\$2,154.44	\$8,263.40	\$1,764.18
Raffle Tickets	\$350.00	\$0.00	\$555.00	\$64.49
Retail	\$3,264.00	\$1,639.00	\$3,362.80	\$1,563.56
Heritage Dinner	\$5,587.52	\$3,066.81	\$5,300.50	\$2,717.13
Grant - Canada 150	\$0.00	\$0.00	\$1,200.00	\$1,204.34
Total	\$27,666.82	\$8,592.74	\$27,022.60	\$9,267.65

* Income is under donations

THE MAHONE BAY FOUNDERS SOCIETY
SCHEDULE OF REVENUE AND EXPENSES YR End March 31st 2019
(WITH COMPARATIVE FIGURES FOR 2018)

Occupancy Costs - Schedule C

	2019	2018
Insurance	\$3,361.00	\$3,379.00
Repairs and Maintenance	\$1,284.80	\$1,494.88
Security	\$257.25	\$269.75
Grounds	\$225.70	\$354.75
Property Taxes & Utilities	\$7,542.49	\$7,726.76
Heating Oil	\$4,399.29	\$3,424.81
Total	<u>\$17,070.53</u>	<u>\$16,649.95</u>

Administration - Schedule D

	2019	2018
Professional Fees	\$2,526.98	\$2,499.44
Advertising and Promotion	\$820.70	\$447.75
Office: Bank Charges	\$403.32	\$395.42
Office: Postage	\$78.27	\$74.80
Office: Supplies	\$1,419.11	\$1,636.85
Depreciation Expenses	\$152.41	\$206.88
Office: Printing	\$413.88	\$16.12
Office: Telephone	\$1,769.70	\$1,694.28
	<u>\$7,584.37</u>	<u>\$6,971.54</u>

Notes to the Financial Statements

1. Term Investments

Amount Invested	Maturity Date	Interest
\$6,347.42	May 19, 2021	0.65% now 0.700% year 2 0.750 year
\$1,047.22	August 31, 2020	1.00% now 1.200% year 2 1.300 year
\$5,289.75	June 11, 2020	0.65% now 0.700% year 2 0.750 year
\$5,272.90	November 9, 2020	0.65% now 0.700% year 2 0.750 year
\$17,957.29		

2. Capital Cost Allowance (Depreciation)

Asset	Depreciation Rate	Cost of Acquisitions	CCA 2019	Net book value at 31.3.2018
Asus Computer	45%	\$903.48	\$868.25	\$35.23
Oil tank	20%	\$1,676.25	\$1,181.90	\$494.35

3. Fuel Oil Tank

Total Project Costs:	\$8,546.25
Less Grant	\$6,878.00
Net (Capitalized)	\$1,676.25

4. Schedule of Accounts Receivable at 31st March 2019

Name	Total	Current
Town of MB - Grant	\$7,789.20	\$7,789.20
Total outstanding:	\$7,789.20	\$7,789.20

5. Schedule of Accounts Payable at 31st March 2019

Name	Total	Current
Bell Aliant	\$161.61	\$161.61
Carr McLean	\$595.15	\$595.15
Lyne Allain - expense	\$575.93	\$575.93
Total outstanding:	\$1,332.69	\$1,332.69

6. Accrued Income and Interest

Interest	\$67.58
	<u>\$67.58</u>

7. Deferred Income

Heritage Dinner tickets	\$360.00
Zwicker Funds	\$4,125.39
MODL Grant	\$375.00
2020 Donations	\$300.00
Membership Dues	\$90.00
	<u>\$5,250.39</u>

8. Donated Services

The Mahone Bay Founders Society derives significant benefit from time and services donated by volunteers. These contributions are not recorded in the financial statements

MAHONE BAY FOUNDERS SOCIETY				
Budget for 2019-2020				
	Budget 2018-19		Budget 2019-20	
REVENUE				
CMAF Grant	17,966.00		17,966.00	
Provincial Employment Grant	4,337.00		4,336.50	
Federal Employment Grant	16,488.00		13,591.80	
Town of Mahone Bay	7,750.00		7,750.00	
Interest Income	200.00			
Federal Employment Grant-additional week 2 students			350.00	
TOTAL REVENUE - GRANTS		46,741.00		43,994.30
Research Donation			150.00	
Zwicker Donation	1,129.00		1,129.00	
Holiday Card Donations	0.00		200.00	
Donation Box	3,500.00		4,000.00	
Membership Donations	2,200.00		1,700.00	
Retail Sales	3,200.00		1,500.00	
Membership Fees	2,200.00		1,600.00	
General Donations	2,000.00		700.00	
Friends Campaign Donations	3,750.00		2,800.00	
Our Best To You	2,000.00		2,944.25	
TOTAL REVENUE - DONATIONS		19,979.00		16,723.25
Home and Garden - Tour	4,250.00		5,000.00	
Home and Garden- Corp . Sponsors	3,500.00		3,500.00	
Home and Garden - Grants & Donations	750.00		750.00	
Home and Garden- Advertising	500.00			
TOTAL HOME & GARDEN		9,000.00		9,250.00
Granny's Attic MB Yard Sale		3,750.00		4,500.00
Heritage Dinner Fundraising		0.00	3,930.00	
Heritage Dinner Fundraising(Incl live auction)		5,621.00	3,575.00	
TOTAL HERITAGE DINNER				7,505.00
Raffle		750.00		
Archive Grant		19,118.00		18,547.00
MODL Grant				2,000.00
Childrens Programs		350.00		1,000.00
Stair Fund				1,000.00
TOTAL REVENUE		105,309.00		104,519.55
EXPENSE				
Manager Salaries	40,549.00		40,549.00	
Vacation Pay Paid	0.00		0.00	
Managers EI Expenses	0.00		0.00	
Managers CCP Expenses	0.00		0.00	
Total Manager Payroll				40,549.00
Student Wages (Vac Pay)	27,023.00		23,276.00	
Student Wages - additional week (2)			233.00	
Student EI Expenses				
Student CPP Expenses				
Total Student Wages				23,509.00
TOTAL PAYROLL EXPENSE		67,572.00		64,058.00

Continues on the following page

Operational Budget 2019-2020 Continued

Postage	100.00		100.00	
Office Supplies and Equip	1,500.00		1,300.00	
Telephone and Internet	1,700.00		1,700.00	
Printing	200.00		200.00	
General Advertising	500.00		350.00	
Bookkeeping Fees	2,000.00		2,200.00	
Depreciation	200.00		200.00	
Bank Charges	350.00		350.00	
Exhibits & Collections	1,000.00		800.00	
Professional/Subscription Fees	600.00		210.00	
SDI Misc	0.00		0.00	
TOTAL OPERATIONAL EXPENSES		8,150.00		7,410.00
Grounds Maintenance	750.00		750.00	
Building Maintenance	1,000.00		1,000.00	
Stair rebuild			1,000.00	
Security	257.00		287.50	
Insurance	3,400.00		3,400.00	
Directors Insurance for MBFS			546.25	
Taxes & Utilities	7,750.00		7,750.00	
Heating Oil	3,500.00		4,000.00	
TOTAL GROUNDS EXPENSES		16,657.00		18,733.75
Retail		1,000.00		1,500.00
Membership Drive		150.00		100.00
Friends Campaign Exp		150.00		150.00
Our Best To You Exp		125.00		125.00
Home and Garden - Marketing	2,000.00		2,000.00	
Home and Garden - Printing	0.00		-	
Home and Garden - Other	0.00		-	2,000.00
TOTAL HOME AND GARDEN		2,000.00		
Volunteers Reception		75.00		75.00
Archive Grant Exp		5,695.00		6,787.00
Raffle		100.00		
Heritage Dinner			1,960.00	
Heritage Dinner Fundraising		2,923.00	605.76	
TOTAL HERITAGE DINNER				2,565.76
Zwicker Funds Projects		0.00		
Grannies Attic Exp		100.00		-
General Childrens Programs	750.00		500.00	
Scarecrow Fest Childrens Activity	0.00		300.00	
Father Christmas Fest Childrens Activity	0.00		200.00	
TOTAL CHILDRENS ACTIVITIES		750.00		1,000.00
TOTAL EXPENSE		105,447.00		104,504.51
NET INCREASE		-138.00		15.04
26-May-19				

Mahone Bay Founders Society
Manager's Report 2018-2019
Submitted by: Lyne Allain, Manager and Curator

Below are highlights from April 1, 2018 to March 31, 2019.

Changes to the Exhibits from April 1, 2018 to March 31, 2019:

- New shipbuilding tools added to the exhibit donated by the Hirtle family with Hirtle family text added to exhibit
- New Settler Video game created by a student was displayed on a computer next to the exhibits
- Walking wheel spinning wheel was added to the kitchen hearth display
- Model of the Ethlyn, Obed Ham half model, and Captain Wallace Sarty's ship were all added to shipbuilding exhibit
- Mader cowbells and bell making templates and information added to Founding Families exhibit
- Eisenhaur wax doll and information added to Founding Families exhibit
- Royal Hotel jug, photo of the hotel, and information added to Founding Families exhibit
- New small (likely temporary) Oak Island exhibit comprising of a poster outlining the details of Oak Island's treasure hunt replaced
- White board added to Oak Island exhibit asking people what their theory was and we received some great comments from visitors there
- New archival photos added to an old "Do you recognize these people" board with Mystery Photos and mounted on the wall near the stairs to the research room.
- Information about "what's upstairs" added to the wall near the stairs to the research room.
- A few new photos added to "A Selection of Our Archive Collection" exhibit upstairs
- We moved much of the Inglis Quinlan collection into an exhibit case that we are referring to as open storage to permit us to install new shelves in collection storage.
- Shipbuilding photos power point created and displayed on a computer

The tradition of featuring exemplary Heritage Fair Projects from Bayview School continued during the 2018 season with a handful of students being given the opportunity to showcase their projects at the Museum for one week and interact with staff and visitors on one day that week.

Mi'kmaq Permanent Exhibit Progress

One of the summer students continued work on our Mi'kmaq exhibit during the 2018 season. She did a lot of networking and reviewed a lot of source material.

Thanks to the student, we now have a few local Mi'kmaw sitting on the Mi'kmaq Exhibit Sub-Committee who are now working with us to develop a Mi'kmaq exhibit.

April 2018

- Interviewed on site by Eastlink TV for free advertisement about the Museum
- Designed custom archival shelves
- Heritage Awards Dinner prep, marketing, and booklet design
- Designed advertisements for Visitors Guide Mahone Bay map and South Shore regional guide.
- Interviewed potential summer students
- Met with NSCC student interested in doing a project with us for school credit to create a small Settlers video game on a computer

May 2018

- The Museum opened on May 19th and 20th due to the Etsy Craft Fair in the Mahone Bay Centre that weekend and then officially opened on May 26th and has been open everyday ever since for our usual 10m to 4pm hours of operation.
- May 28- Featured on CKBW regarding Archival Work – I was interviewed and featured on the radio. Here is the article from their website:
- Summer students were hired (see Human Resources Committee Report)

June 2018

- Joined the German Roots celebrations for German Settlers Day (June 7th) in Bridgewater hosted by the German Canadian Cultural Association of Lunenburg County at the DesBrisay Museum. Had a great talk with one of their members Enid. She offered to translate a summary of our town's history into German for our German speaking visitors. I brought copies of the ships passenger lists for the Foreign Protestants with me to the event and helped attendees find information. We, the Museum, were given an honorary membership to their association and are now receiving emails about their events in the future.
 - While at the DesBrisay, Linda Bedford, one of their long time employees, gave me a grand tour and was a great help as a resource for up to date policies. She showed me how she does things there and I learned a few neat little tricks that I asked Madeline to implement for us already.
- Held our AGM on June 12th
- Participated in Mahone Bay Welcome training from the Chamber on June 18th with three staff members attending as participants (Ben, Madeline,

Caylee) and Lyne participating in meetings with Karen Pinsent, Deborah Trask, and Penny Carver to plan the training, provide feedback from last year's training based on staff comments, etc. and spoke very briefly to the attendees of this year's training about what is available at the Museum.

- On June 21st, Anne Palfreyman came in to volunteer as host to greet visitors while some of the staff (Lyne, Ben, Katie, Madeline, and Caylee) went to Keji Park for their celebrations for National Indigenous Peoples Day.
- Hosted a Class Trip on June 25th of 21 grade 1 students from Bayview School – we had Ben do an introduction and then split the groups up into 3 activity stations: food activity that talked about growing vegetables and ended with fishing activity with plastic fish in buckets of water with kid friendly fishing rods, boat building activity talking about shipbuilding tools and how boats are made and ends with the cork boat activity, and an architecture activity talking about features of homes in the area and having them draw a lot card and draw a house on their land.

July 2018

- Hosted Canada Day Kids Activities July 1st and 2nd
- Hosted Mi'kmaq Basket Making Demonstration by Sandra Racine July 5th
- Hosted our Home and Garden Tour - went very well! Online sales were up while sales in various locations other than here at the Museum were low in comparison. The event I created for it on Facebook reached 2,000 people!
 - Building A 15ft Rowing Skiff – as part of the Home & Garden Tour was popular and is what the CKBW reporter had seen on our Facebook page and wanted more info about when he called to interview me.
- Participated in Canada Historic Places Day July 7th (by having free admission, which we always have) and marketing their selfie competition. Because we participated, we were featured on their website: www.historicplacesday.ca/province/nova-scotia/
- Hosted Sea Animal Painting and Fishing Activity on July 22nd – we are trying to do more activities outside the Museum on the picnic tables on the weekend
- Dr. Ken Paulsen stopped in on July 31st and spoke to staff about local family history. He had called me a month or two ago and we had a good chat. We brought in copies of his various family genealogy to add to our reference library. There is a lot!

August 2018

- Progress on the Mi'kmaq exhibit! Katie made a lot of great progress this summer networking with people about the Mi'kmaq exhibit: She received recommendations of books and resources, had the opportunity to host two meetings here with myself, her, a local researcher, and two Mi'kmaq elders. During all Katie's networking, she finally succeeded in having two Mi'kmaw people (one who is an elder!) join our Mi'kmaq Exhibit sub-committee and a potential third that's been very interested in resources Katie found. She found some primary source letters that she worked on transcribing as they are not yet transcribed by Nova Scotia Archives. It's been slow but we're still moving forward!
- I had a meeting on August 22nd with Sharon Murray, Project Assistant for Historic Nova Scotia – the new public history website/app that features historical stories from around the province. Each story is born from primary sources in Nova Scotia's many archives, museums, and heritage organizations, which they aim to showcase. They are actively seeking new project partners and stories for the site and would love to have the Mahone Bay Museum on board in either capacity. Sharon and I met to discuss us potentially contributing to Historic Nova Scotia website by adding stories from our area. We talked about using information we already have to make stories for their website, such as information from oral history videos, our walking tour pamphlets, and more. The website is <https://historicnovascotia.ca/>
- We again participated in the annual Heritage Boat Yard Weekend by hosting children's activities as well as displaying a power point of shipyard photos with information and we're prepared to give tours that focused more on the shipbuilding history for visitors as requested.
- After a review of the stats and a discussion with the Board, we have decided to close on Tuesdays and Fridays for September until we close for the winter on October 7th due to our visitor stats indicating these days were best in terms of receiving fewer visitors.

September and October 2018

- Special thanks to Anne P. for organizing all the volunteer hosts who greeted visitors
- Welcomed back Gaile Maddigan as Administrative Assistant volunteer to help keep my administrative hours as low as possible this winter while I work on the archives.

- DHCP has invited me to present in Ottawa regarding our archival work on November 6th! Wonderful opportunity to thank them and show how much we appreciate their funding and how much we get done with their funding!
- I attended a Mi'kmaq Exhibit Sub-Committee Meeting October 29th, 2018. The Sub-Committee has a list of people they are interested in interviewing for oral histories and this is a priority for the Sub-Committee to record these interviews as soon as possible as some of the people to interview are elderly. I've given Elder Ellen Hunt a brand new 64 GB SD card for recording the interviews on. She is unsure if she will require our camera or not.
- I attended a Mi'kmaq Exhibit Sub-Committee Meeting October 29th, 2018. The Sub-Committee has a list of people they are planning to interview for oral histories as soon as possible.
- Requests to open by appointment after we closed October 7th, 2018 - a good way for us to be potentially eligible for grants for year-round organizations.

Scarecrow Festival

Students had helped me plan the activities for Scarecrow Fest before they left and volunteers helped prepare the supplies. We had a scarecrow photobooth, a fake vegetable garden harvesting activity, fall themed card matching games, and scarecrow cookies for sale (made and decorated by Anne Palfreyman and Cathy Gaudet). Scarecrow Festival weekend in 2016 brought in 500 visitors, in 2017 we had 645 visitors, and in 2018 we had 897 visitors!

Father Christmas Festival

We re-opened for the two weekends for Father Christmas Festival on November 24th and 25th and December 1st and 2nd with activities for kids and tours of the 1754 Settlement.

Overall Thoughts on 2018 Season

Overall, this season went very well. I feel like a lot of great projects were completed and improvements were made to the permanent exhibits. Our visitor numbers did not quite beat the 2017 season, however, if you consider that Canada Day in 2017 celebrating the 150th anniversary was a big jump compared to our usual Canada Day visitor numbers, overall we very close to last year's numbers.

Visitor numbers were:

- 6,530 visitors in 2018
- 6,691 visitors in 2017
- 4,046 visitors in 2016
- 4339 visitors in 2015
- 3949 visitors in 2014
- 2680 visitors in 2013
- 2630 visitors in 2012

Switching to Archive Work

From November 6th, 2018 until March 31, 2019, I switched to working full-time on the archival work with our part-time Archival Consultant John Bell, that is paid by the grant from Government of Canada and Library and Archives Canada. During this time, the grant restricted me to working only with the archives. Therefore, I tracked any amount of time spent on administrative work separate from the archive grant work. The majority of this extra administrative time was used to work on writing the summer student grants for our 2019 season. To see a full list of the archival collections we accessioned during this archival work, please see the Accessions Report.

As I wrap up this report on the 2018 season, we have been open for 14 days and have had 350 visitors, so our 2019 season is looking good! We have lots of work planned for this summer and have already made a few changes in the Museum set up and have another great team of summer students working with us. If you haven't stopped by lately, please do! We are always interested in hearing feedback from our community. If anyone would like to meet with me to discuss anything in regards to the Museum, I am happy to do so. Please call the Museum (902-624-6263) or email us (info@mahonebaymuseum.com) to book a time to sit down and chat!

Mahone Bay Founders Society

Finance Committee Report 2019-2020

Submitted by: Anne Palfreyman

Additional Committee Members: Liz Ross, Mark Belair, Kirsty Cousins, Lyne Allain

Since the last Annual General Meeting of the Mahone Bay Founders Society, the Finance Committee has met and reviewed the financial statements for 2018-2019. They have made recommendations to the Board regarding the 2018-2019 financial statements and the 2019-2020 budget. Subsequently, the Board approved the Finance Committee recommendations on May 28, 2019.

Financial statement for 2018-2019 and operating budget for 2019-2020

The financial statements submitted for the year ending on the 31st March 2019: In the 2018-2019 budget year we generated more revenue than projected (almost \$1,400) in areas like the Home and Garden Tour and Granny's Attic Yard Sale, but we generated less than expected in Membership Fees, General Donations and the Friends Campaign. Expenses for Heating Oil was up. Also, we received contract extensions for two of our Young Canada Works employees and as a consequence our portion of that increased our payroll. The end result is a deficit of \$3,941.00

Again we received a donation from the Zwicker fund. We spent a portion of this fund on archival shelves for the Research Room.

For the budget for 2019-2020, we have predicted a small net revenue of \$15.04 and we are already working on new fundraising ideas for this season. In setting this budget, once again we have referred to the actual figures for 2018-2019. We are also pleased to advise that we have applied for and have been approved for a further archive grant from the Government of Canada and Library and Archives Canada for this winter of 2019-2020, which will allow us to employ our manager/curator during the winter months on this project. We were also able to include in the budget 23 days for regular administration time that is non archival work.

Mahone Bay Founders Society
Communications Committee Report 2018-2019
Submitted by: Lyne Allain
Additional Committee Members: Jen Scott

Print & Advertising:

Once again, we advertised in South Shore Guide, Doers & Dreamers & the Mahone Bay map with ads designed in house by our Manager/Curator and we continue to advertise events through posters distributed through town and beyond.

Email & Mail Communications:

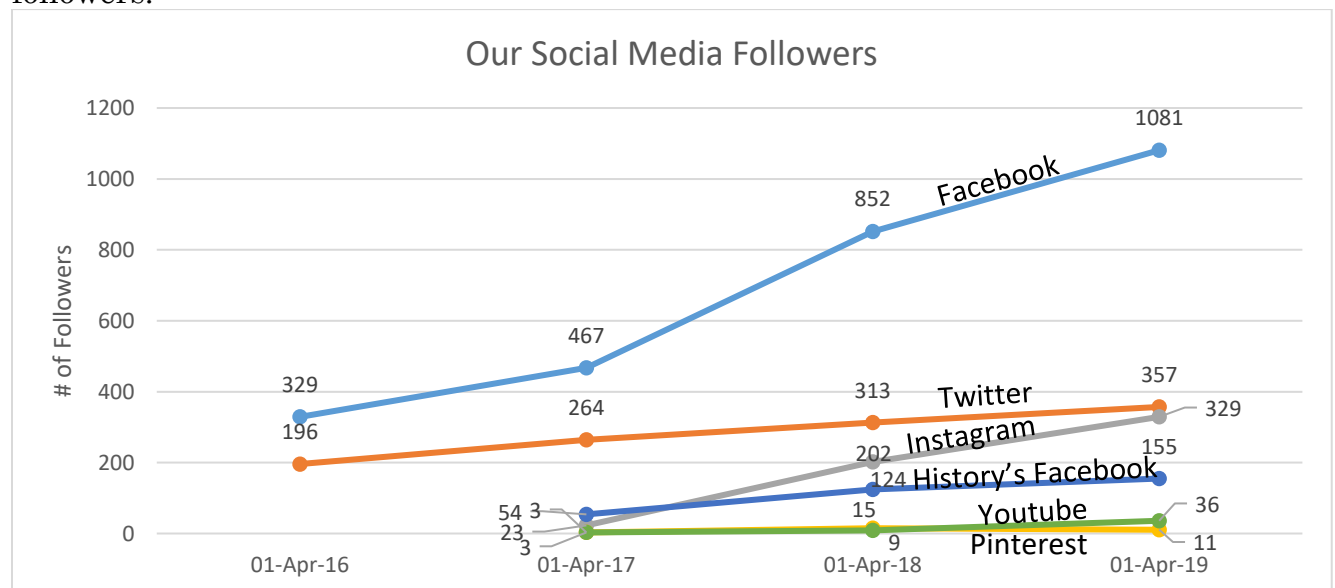
Communication via Mailchimp emails is still our main medium for contacting our friends and supporters with information regarding news and event, which are sent out as needed.

We added a “subscribe to our emails” button on our website as well as on our Facebook page.

We also ask our Members on their Membership form if they want to receive emails about museum news and events. If they say no, we make an effort to mail them news and events, however this is much more costly and is not done as often as email communications.

Social Media:

We have an active Facebook business page, personal Facebook account for our Mascot and Social Media Expert “History the Goldfish”, Instagram, Pinterest, Youtube channel, and Twitter account and are steadily growing our number of followers:



Additional notes on our social media stats:

- Although we only have 11 Pinterest followers, we have 549 monthly viewers.
- The Pinterest page was created on July 14th, 2016, which the staff mostly use to collect ideas for children's programming.
- The Instagram account was only created on June 16, 2016 but has been very popular the last two years and will soon be passing our Twitter account in popularity.
- We were previously tracking video views on our Youtube channel but are now counting actual subscribers. Our goal is to hit 100 so we can have a custom link to our channel rather than one full of random letters and numbers.
- History the Goldfish's personal Facebook account was created on February 2, 2017 to allow us to share archival photos to Facebook groups interested in history in the area, as business pages cannot join groups.

Our Manager/Curator looks after the day to day operation of our media outlets and regularly contacts our local radio stations regarding upcoming events.

Another member of our board, Jen Scott, has taken on the role of putting together our newsletters.

Mahone Bay Founders Society

Human Resources Committee Report 2018-19

Submitted by: Anne Palfreyman on June 11, 2019

Committee Members: Lyne Allain, Anne Palfreyman, Denise Perry, Liza Allain

Lyne was re-employed for her 3rd season with us on a seasonal contract from April 1st, 2018 to October 31st, 2018 and then for the off-season from November 6th, 2018 to March 31, 2019 for the archive work funded by Library and Archives Canada and the Government of Canada.

Kirsty Cousins was re-contracted as the Financial Officer.

The Volunteer Committee and Lyne recruited and scheduled volunteer hosts to keep the museum open 5 days a week after Labour Day until October 6, 2018 after the summer students had returned to school. Volunteers opened for Father Christmas 2 weekends.

The Mahone Bay Founders Society was well supported by the Federal and Provincial Governments who provided grants for the following student summer jobs in the 2018 season:

	JOB TITLE	FUNDED BY	Funding	START	END	WEEKS
Caylee MacDonald	Collections Assistant – position split	Young Canada Works	75%	July 15, 2018	August 25, 2018	6
Skylar Barkhouse	Collections Assistant - position split	Young Canada Works	75%	July 15, 2018	August 25, 2018	6
Curtis Raymond	Junior Interpreter	Canada Summer Jobs	100% (not including MERCS)	July 8, 2018	August 31, 2018	8
Ben Phinney	Children and Scholastic Program Officer	N.S. Student Summer Skills Incentive	\$8.85 per hour	May 27, 2018	August 31, 2018	14
Katie Dauphinee	Exhibit Researcher and Designer	Young Canada Works	75%	May 26, 2018	August 25, 2018	13 =12wks originally + 1 week extension
Madeline Cadillac	Museum Registrar	Young Canada Works	75%	May 20, 2018	September 2, 2018	14 +12wks originally + 2 weeks extension

Mahone Bay Founders Society

Buildings and Grounds Committee Report 2018-2019

Submitted by: Gary Silliker, Chair of Buildings and Grounds Committee

Additional Committee Members: Michael O'Connor

1. The building is structurally sound and well maintained, nonetheless there are areas of concern that need attention to prevent further deterioration. The rear exterior stairway is closed and unsafe for use.
2. Application for funding to replace the front stairway was made to the Community Facilities Improvement Program in February 2019. The province did not approve our application.
3. Minor maintenance/renovations were conducted on the entrance stairway, front door, washroom, basement window, furnace, water lines, lunch room, side yard and office area.
4. Bruce Chase took on the task of grass cutting in the spring of 2019.
5. Areas of concern include:
 - i. Rear stairway. 143 Construction Engineering Flight (Lunenburg County), RCAF, have agreed to replace the rear stairs and landing based up skilled labour available at the unit over the summer. The MBFS is responsible for all required material (approx. \$1000- \$1200).
 - ii. Front stairway. The stairs and railings are secure. The railing around the landing is showing signs of rot.
 - iii. Windows – Many are painted shut and show signs of rot where paint has chipped away
 - iv. Shed – Roof will be pressure washed to remove moss/lichen. Branches will be pruned. A new ramp will be built.
6. Working on a 5 year buildings & grounds plan to begin during 2019-2020.

Mahone Bay Founders Society

Volunteer Committee Report 2018-2019

Submitted by: Anne Palfreyman, Chair of Volunteer Committee

Additional Committee Members: Lyne Allain, Lisa Allain, Ange Phillips

The Mahone Bay Founders Society board members serve the Society volunteering time and energy to keep the museum operating. Also, Gary Silliker managed maintenance of the museum building and Michael O'Conner looked after the grounds of the building and mowed the grass in the summer. John Perry and Gary Silliker volunteered time to paint and repair inside the museum. Gaille Maddigan volunteered as administration assistant and Liza Allain filed administrative records in the upstairs records room.

Heritage Dinner- Anne Palfreyman chaired this event held on Saturday April 21, 2018 and worked with a group of 20 board members and volunteers to run the event. As well, Karen Pinsent organized the raffle Gourmet Picnic at Cape House Vineyard for the fundraiser.

39th Our Best To You, May 26, 2018 . Anne Palfreyman organized the event with 40 donors of food and 32 volunteers to set-up, prep and manage the sale.

Mahone Bay Home & Garden Tour 2018

Committee Chair: Karen Pinsent , Volunteer co-ordinator: Anne Palfreyman thanks the 60 volunteers who hosted and organized this year's tour. A thank-you letter was sent out to all volunteers recognizing all efforts. The Home & Garden Thanking Reception was held on July 23 2018 at Anne Palfreyman's on Silver Point Road Martins. A Volunteer Appreciation Party was held at the MBC in the kitchen on July 18. 40 attended.

Lyne Allain and Anne Palfreyman recruited and scheduled 20 volunteers to act as **Fall Hosts** (Sept 2- Oct 6) at the museum and these volunteers kept the museum open Saturday, Sunday Monday Wednesday and Thursday and we were closed on Tuesdays and Fridays.

Volunteers worked morning and afternoon shifts 10 to 1 and 1 to 4 p.m. On the **Scarecrow weekend** we doubled up having 2 people on the floor for each shift. Also, Lyne organized a children activity program downstairs and volunteers assisted running the activities.

Thanks to all the volunteers. The Shipbuilding history group volunteered and we appreciate their support.

Granny's Attic: Chair: Anne Ruel. Anne Palfreyman recruited 41 volunteers to Granny's Attic yard sale to organize the pricing and haul the donations to the yard sale site at the Medical Clinic and haul the tables loaned from the Mahone Bay

Centre. Again, this was a huge effort and we appreciate all the work that was done to raise funds for the museum.

During both weekends of the Father Christmas Festival, Anne Palfreyman recruited 23 volunteers to host and run the children's activities.

Thank you to all our volunteers!

Mahone Bay Founders Society
Fundraising Committee Report 2018-2019
 Submitted by: Anne Palfreyman, Chair of the Board

Fundraising project	Timing	Amount	Leader	No. Volunteers	Notes
Membership Fees	April 1, 2018 – Mar 31, 2019	1660.00	Anne Palfreyman	2	data base records shift
Membership Donations	April 1, 2018 – Mar 31, 2019	1720.00	Anne Palfreyman	2	
Heritage Awards Dinner /Silent Auction	April 21, 2018	5587.52	Anne Palfreyman/ Karen Pinsent	20	
Our Best To You Food Sale	May 26, 2018	1727.00	Anne Palfreyman	40 donors 32 volunteers	39 year tradition
Home & Garden Tour	July 7-8, 2018	10235.80	Karen Pinsent/ Anne Palfreyman	60	4 houses 3 gardens A Taste of Summer
Museum Retail	May 26 - Dec 2, 2018	3263.95	Lyne Allain		
Granny's Attic Yard Sale	Sept 29 & 30, 2018	5492.30	Anne Ruel	41	
Friends of the Museum	January 2019	2870.00	Elizabeth Ross, Anne Palfreyman, Ange Phillips	3	date base shift from Sumac
Raffle	Summer 2018	350.00	Karen Pinsent		
Donation Box-Museum	May 26 - Dec 2, 2018	4013.36	Lyne Allain, Elizabeth Ross	1	
General donations	April 1, 2018 – Mar 31, 2019	528.00	Lyne Allain, Elizabeth Ross		
Holiday card donation	Nov – Dec 2018	350.00	Lyne Allain		photo collection card
Zwicker Foundation Donation	April 1, 2018 – Mar 31, 2019	1129.00			

Mahone Bay Founders Society

Accessions Committee Report 2019-2019

Submitted by: Lyne Allain, Chair of Committee

Additional Committee Members: Anne Ruel, Kody Dagley, and John Bell (re: archives)

Accessioned between April 1, 2018 - March 31, 2019:

- Mader Cow Bells – bells, templates, miniature bells
- Water jug from the Royal Hotel
- Various digital scans of photos
- Eisenhower Wax Doll
- Archival Materials (see below)

Donated between April 1, 2018 - March 31, 2019 - Not Accessioned Yet:

- MacLean ship photos (to be accessioned during winter of 2019-2020 as part of archival work) and shipbuilding tools from Ernst & Hyson family
- Variety of glass bottles from a collector in Mahone Bay
- Items found in a local house, including a rum bottle
- Variety of photographs
- Local Researcher's collection of research and research material
- Unidentified Mr. Hamm photograph
- Camera belonging to Marie Best of Blockhouse
- Royal Hotel Registry Book

Accessioned Archives from November 6, 2018 - March 31, 2019 (funded by the Government of Canada and Library and Archives Canada):

- Inglis/Quinlan Family Photos (MBMS-1)
- H. Gerald Stairs (MBMS-47)
- Maritime Manufacturers & Contractors Ltd. (MBMS-48)
- Schooner City Queen (MBMS-49)
- Schooner Bessie L. (MBMS-50)
- Union Church, Indian Point (MBMS-51)
- George Zwicker (MBMS-52)
- Mary C. (Strum) Mader (MBMS-53)
- Arleen Lenore Spidle (MBMS-54)
- Obed A. Ham (MBMS-55)
- Oakland School (MBMS-56)
- Orren S. Joudrey (MBMS-57)
- Masonic Lodge (MBMS-58)
- Merna Myra (Frank) Hirtle (MBMS-59)
- Hunt Family (MBMS-60)
- George Silver (MBMS-61)

Descriptions of these archival collections are available on our website:
<http://mahonebaymuseum.com/archival-collection/>

Mahone Bay Founders Society
Report of the Nominating Committee
Submitted by: Anne Palfreyman
Additional Committee Members: Ange Phillips

The Nominating Committee presents the slate of nominees for the Board of the Founders Society for 2019-2020.

Members:

Anne Palfreyman – executive

Elizabeth Ross- executive

Kody Dagley

Michael O'Connor

Anne Ruel

Gary Silliker

New Board Members:

Judi Lancaster

Sherry Nice

Randy Sherman